

***CITY OF MATTOON, ILLINOIS***  
***CITY COUNCIL AGENDA, October 5, 2004***  
***CAUCUS 6:30 P.M.***

**6:30 PM Work Study Caucus Session Discussion & Possible Action:**

- **Pending Council Agenda Items**
- **Survey results on request to change the name of South 19<sup>th</sup> Street to Veterans Drive (Underkofler)**
- **Request to seek competitive bids for refuse collection services from all facilities of the municipality (Underkofler)**
- **Preliminary Presentation: Independent Audit for the fiscal year that ended April 30, 2004 (Brian Daniell, West & Company, and Preston Owen, City Attorney & Treasurer)**

**Pledge of Allegiance**

**Roll Call**

**Minutes of the Regular Meeting September 21, 2004**

**Reports of Police Department for the month of August and Fire Department for the month of August**

**Bills & Payroll for the second half of September**

**NEW BUSINESS**

**Motion –Adopt Ordinance 2004-5188: Updating requirements for connection to the City’s sanitary sewer system. (Gambill)**

**Public Presentation: Request of Coles County Hotel Owners for a change in the City’s ordinance regarding expenditure of hotel/motel tax revenues.**

**Motion –Adopt Ordinance 2004-5192 Amending §36.54 of the Mattoon Code of Ordinances restricting use of hotel/motel tax receipts to uses explicitly authorized by 65 ILCS 5/8-3-14, the enabling state statute (Tourism Advisory Committee). (Donnell)**

**Motion –Adopt Ordinance 2004-5193: Amending Section §114.03 of the Mattoon**

**Code of Ordinances to more explicitly define proof that a Class R Liquor Licensee is operating a restaurant. (Carter)**

**Motion –Adopt Special Ordinance 2004-1044: Establishing salaries for elected officials of the municipality who will assume office May 1, 2005. *65 ILCS 5/3.1-50-10 prescribes that the salaries for officers who hold elective office for a definite term shall neither be increased nor diminished during that term and shall be fixed at least 180 days before the beginning of the terms of the officers whose compensation is to be fixed. This ordinance would increase the compensation of the mayor by \$200 per month and the city commissioners by \$100 per month. (Schilling)***

**Motion –Adopt Special Ordinance 2004-1045: Authorizing an \$80,136 budget revision in the General Fund and a \$56,136 grant application to the Illinois EPA (IEPA) for site characterization and remedial planning for cleaning up contaminated real estate located at 2400 Marshall Avenue. *This site, formerly OMEGA property, is now owned by U.S. Department of Justice. Fred Biggs Electric, an adjacent land owner, intends to acquire this site upon evidence of a No Further Remediation (NFR) Letter from IEPA. The federal government (U.S. Marshal Service) has pledged to contribute up to \$24,000 in cash for the matching share required for this grant. The City would be providing in-kind services valued at \$4,400. (Carter)***

**Motion –Adopt Resolution 2004-2562: Authorizing the mayor to sign an agreement with the Canadian National Illinois Central (CNIC) Railroad for the demolition of the Champaign Avenue Bridge. (Hesse)**

**Motion –Approve Council Decision Request 2004-367: Revising the budget for the Sewer Fund by the addition of a \$10,000 project to replace a phone monitoring system with a wireless monitoring and control system between the wastewater treatment plant and the sewer lift stations. (Gambill)**

**Motion –Approve Council Decision Request 2004-368: Authorizing the mayor to sign a contract with Crawford, Murphy & Tilly with compensation not to exceed \$199,750 over a term of five years for engineering and environmental consultant services incidental to implementing Phase II of the Clean Lakes Project at Lake Paradise. *These expenditures would be financed by state and federal grants and***

***revenues from sale of water to Reliant Energy. (Gambill)***

**Motion –Approve Council Decision Request 2004-369: Approving an assignment of Lake Paradise Ground Lease #L2101 from Steve Skelton to Kent and Lee Coffman. *Evidence has been submitted that a new septic system has been installed and that it is operating properly.* (Gambill)**

**Motion –Approve Council Decision Request 2004-370: Approving reappointments of Rich Fanelli and Ken Wooddell to three year terms expiring August 31, 2007 on the Tourism Advisory Committee. (Donnell)**

**Motion –Approve Council Decision Request 2004-371: Authorizing the recruitment and hiring of a custodian to replace Paul Webber, who is resigning effective October 16, 2004. (Hesse)**

**Motion -Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the purchase of real property for the use of the municipality (5 ILCS 120(2)(5), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):**

**Review performance appraisal reports for management employees:**

- Ø Bill Kingery, Underground Systems Supervisor (5/15/04)**
- Ø Chris Hartbank, Water & Sewer Superintendent (7/1/2004)**
- Ø Kurt Stretch, Parks & Lake Superintendent (7/1/04)**
- Ø Rick Pinnell, Chief Sewer Plant Operator (7/15/04)**
- Ø Preston Owen, City Attorney & Treasurer (8/3/04)**
- Ø Debbie Sparr, Administrative Assistant for Police Dept.(9/10/04)**

**Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed  
in closed session.**